Forward Plan

for the four-month period commencing on

1st August 2019

published on 3 July 2019



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

Executive Members (8)

Leader of the Council: Local Enterprise Partnership and North Somerset Partnership; Joint Executive Committee (West of England Combined Authority and North Somerset Council); forward programme and strategic review; business management; human resources; external liaison; housing; strategic communications (with Deputy Leader); emergency management – Councillor Don Davies;

Deputy Leader of the Council and Executive Member for Adult Social Care and Health: adult social care; Health and Wellbeing Board; public health and regulatory services; NHS and health liaison - Councillor Mike Bell;

Executive Member for Finance and Performance: budgets; capital programme; performance monitoring; democratic services; transformation programme; income generation (with Executive Member for Business, Economy and Employment) – Councillor Ashley Cartman

Executive Member for Planning and Transport: planning; building control; highways; transport – Councillor James Tonkin **Executive Member for Climate Emergency and Environment**: climate emergency; waste and recycling; environmental protection; marine environment – Councillor Bridget Petty

Executive Member for Business, Economy and Employment: economic development; parking strategy; asset management; Weston urban expansion and regeneration – Councillor Mark Canniford

Executive Member for Leisure, Culture and Tourism: community engagement and consultation; tourism services; leisure; libraries; arts strategy; parks and green spaces – Councillor Caritas Charles

Executive Member for Children's Services and Lifelong Learning: children and young people's services; education; further and higher education liaison – Councillor Catherine Gibbons

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website www.n-somerset.gov.uk

August 2019

1. Council and Executive Items

(NB No Council or Executive meeting scheduled for August)

August 2019

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
01/08	Approval of the Home to	http://consult.n-	Executive Member	No	Contact: Katie Park
	School Transport Policy	somerset.gov.uk/consult.ti/HTS	(Cllr Tonkin)		01275 888382
	post consultation	T20/consultationHome			
	(previously listed for June)				

01/08	Decision to allocate a potential site for the delivery of an expansion to Baytree Special School (new entry)	CYPS Policy and Scrutiny Committee meeting – 20 June 2019 - http://apps.n- somerset.gov.uk/cairo/docs/doc 29644.pdf Decision Sheet July 2019 – PC(TBA) - July 2019 - https://www.n-	Executive Member (Cllr Canniford)	No	Contact: Sally Varley 01275 884857 or 07917 587280
		somerset.gov.uk/my- council/councillors/decisions/exe cutive-member-decisions/			
01/08	Exception to standing orders to make a short-term contract award for Community Connect Services (new entry)	Executive Report, 21st October 2014 – Agenda item 12	Director of People and Communities (Key Decision)	No	Contact: Gerald Hunt / Cathie Fisher 01275 888931
01/08	Agreeing Heads of Terms for a Memorandum of Understanding with Bristol City Council regarding the provision of Affordable Housing in North Somerset towards meeting Bristol's unmet need (new entry)	Joint Spatial Plan - Councils' response to Matter 3b – Affordable Housing Decision sheet - Schedule of proposed changes to the Joint Spatial Plan (2) - DE81 - 2019/20	Leader of the Council (Cllr Davies)	No	Contact: Mark Hughes 01934 426959

September 2019

1. Council and Executive Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
11/09	2019/20 Month 4 Budget Monitor	Previous Budget Monitor reports to Executive	Executive	No	Contact: Melanie Watts 01934 634618
11/09	Medium Term Financial Plan (MTFP) and Revenue Budget 2020/21	Previous Budget and Medium Term Financial Plan reports to Executive	Executive	No	Contact: Richard Penska 01275 884256
11/09	Bus Shelter Advertising Concession Contract	North Somerset bus shelter locations schedule (working document) Previous contract documents (NSC 2014 and Avon 1995)	Executive	No	Contact: Alice Griffin 01934 426711 Daniel Marley 01934 634858
11/09	Expansion of the age-range of Westhaven Special School to include infantaged provision from September 2019 onwards	Education Provision in North Somerset – A Commissioning Strategy 2018 – 2021 http://www.n-somerset.gov.uk/wp-content/uploads/2018/09/Education-Provision-in-North-Somerset-a-commissioning-strategy.pdf	Executive	No	Contact: Sally Varley 01275 884857

11/09	Contract Award Report - Accommodation Based Housing Related Support (16-25 year olds)	Commissioning Plan to Executive 19/03/19 and Tender Documents	Executive	No	Contact: Michelle Pankow 01934 426110 Sarah Norris 01934 426436 Michelle Dickson 01275 888250
11/09	Local Walking and Cycling Infrastructure Plans (LCWIP): Pre-consultation sign-off of North Somerset proposals and preparation for consultation (public consultation October)	Draft LCWIP document explaining process and selected routes for implementation / improvement (joint West of England document).	Executive	No	Contact: Ben Searle 01934 426962
11/09	Weston – Clevedon Coastal Cycle Route – approval of Commissioning and Procurement Plan	Draft Commissioning and Procurement Plan Planning Application ref 18/P/4758/FUL	Executive	No	Contact: Ben Searle 01934 426962
11/09	Approval to spend grant funding (subject to success of bids) totalling up to £1,640,000 to construct Weston to Clevedon section of Coastal Towns Cycle Route	Planning application 18/P/4758/FUL	Executive	No	Contact: Ben Searle 01934 426962
11/09	Partnership working with Alliance Homes – Affordable Housing Provision	Report to Executive on Alliance Homes - 16/1018 Large Scale Voluntary Transfer Contract with Alliance Homes	Executive	No	Contact: Mark Hughes 01934 42 6959

11/09	To increase the capital programme by £3.5m in respect of a new project to bring forward the Council's development land for development/sale to be funded by Homes England Local Authority Accelerated Construction grant	Report 13 - Executive meeting 26/6/18 Report 21 - Council meeting 25/9/18	Executive	No	Contact: Martin O'Neill 01275 884441
11/09	Procurement decision for the potential construction of a new GP practice on Locking Parklands development (previously listed for June)	None at this stage	Executive	Part	Contact: Jonathan Kirby 01275 884343 Justin Harvey-Bennett 01934 427304
24/09	Shop Front Design Guide for adoption as a supplementary planning document	Shop Front Design Guide SPD and results of consultation on Draft	Council	No	Contact: Cara MacMahon 01934 42 6825
24/09	Statement of Community Involvement - revision to March 2015 version	Statement of Community Involvement 2015	Council	No	Contact: Celia Dring 01934 426244
24/09	Adoption of Youth Justice Partnership Plan (YJPP): April 19 – March 2022	Youth Justice Partnership Plan (YJPP) Council report and minutes 13/11/18	Council	No	Contact: Mike Rees 01275 888375
24/09	Winterstoke Road Bridge – acceptance of MOD funding and agreement to enter Memorandum of Understanding (MoU) (previously listed for July)	Executive Member Briefing 23/07/18	Council	No	Contact: Darren Gilbert 01275 882948 Alex Fear 01934 426458

24/09	Commissioning Plan - National Residential Contract for the placement of Children in Children's Homes (previously listed for July)	Director Decision P&C77 Market Position Statement – Placements for Children & Young People, 2016- 2021	Council	No	Contact: Gerald Hunt 01934 634803 Charlotte Badger 01275 888068
24/09	Housing Infrastructure Fund (Forward Fund) acceptance of HIF grant and associated conditions (new entry)	http://apps.n-somerset.gov.uk/cairo/docs/doc28834.pdf https://www.gov.uk/government/news/government-investment-to-unlock-more-homes-across-englandhttps://www.n-somerset.gov.uk/wp-content/uploads/2019/02/18-19-DE-341-signed.pdf25.06.19 HIF (FF) Commissioning Plan Approval	Council	No	Alex Fear 01934 426458

September 2019

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
01/09	To add the LGF3 South Parade and Uphill Rd North (initial works) schemes to the capital programme (retrospective)	Decision Notice and Full Business Case document	Executive Member (Cllr Tonkin)	No	Contact: Ben Searle 01934 426962
01/09	To approve the draft amendments to the Highways Development Design Guide (new entry)	Revised document of the Highways Development Design Guide and report from the consultation.	Executive Member (Cllr Tonkin)	No	Contact: Andrea English 01275 888617
01/09	Approval of award of the Construction Contract for Phase 2 of the Westonsuper-Mare Transport Enhancement Scheme Phase 2 to the winning bidder (previously listed for July)	Executive Member Decision Development & Environment 2018/19 342 - Weston-Super- Mare Town Centre Transport Enhancement Scheme – Construction Procurement Plan	Director of Development and Environment (key decision)	No	Contact: Joseph Burnell 01934 426864

October 2019

1. Council and Executive Items

(NB No Council meeting scheduled for October)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
23/10			Executive		

October 2019

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
01/10					

November 2019

1. Council and Executive Items

(NB No Executive meeting scheduled for November)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
12/11	Congresbury Neighbourhood Plan. Formal adoption following referendum (new entry)	Congresbury Neighbourhood Plan Referendum version	Council	No	Contact: Claire Courtois 01934 426816

November 2019

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Contact Officer for Further Details
01/11					